

International Club Berlin e.V. — Privacy Policy

1. General information on data processing

This privacy policy relates to the processing of data by International Club Berlin e.V. (hereinafter the “Club”). The Club is a “controller” within the meaning of the General Data Protection Regulation (GDPR). The controller’s contact details are as follows:

Address: Thüringer Allee 5-11, 14052 Berlin
email: info@ic-b.de
Phone: 030 3067220
Fax: 030 3019838

You may exercise against us the following rights in respect of personal data concerning you:

- right of access;
- right to rectification or erasure;
- right to restriction of processing;
- right to data portability.

You furthermore have the right to lodge a complaint with a data protection supervisory authority in respect of our processing of your personal data.

Provided your personal data is processed on the basis of legitimate interests in accordance with Art. 6(1)(1)(f) GDPR, you have the right, pursuant to Art. 21 GDPR, to object to the processing of your personal data (Right to object) if grounds for such action arise from your particular situation. In order to exercise your right to object, it is sufficient to send an email to info@ic-b.de.

2. Specific information on data processing

a) Information on data processing in the context of Club membership

The information you submitted to us by completing the questionnaire in your application for Club membership or by contacting us via our website with a view to becoming a Club member is collected by us in order to decide whether to admit you as a Club member.

If the application is declined, the data thus collected shall be stored until expiry of the statutory retention period and then erased.

Upon successful admission into the Club, the information you submitted to us by completing the questionnaire in your application for membership or information that you subsequently submit (e.g. account details) shall be stored by us; this is necessary for the fulfilment of obligations arising from Club membership.

The personal data we collect for Club membership shall be stored following termination of your membership until expiry of the statutory retention period and then erased, unless taxation rules or provisions of commercial law (under the German Commercial Code, Criminal Code or Fiscal Code) require us to store said data for a longer period.

Data processing is necessary for said purposes under Art. 6(1)(1)(b) GDPR.

Your personal data shall generally not be transmitted to third parties for purposes other than those listed below. Your personal data shall be passed on to third parties insofar as this is necessary for the fulfilment of obligations arising from Club membership. Third parties may use the disclosed data only for said purposes.

b) Information on data processing in the context of Club membership (family members)

Club membership extends to spouses, partners and children under 18 years of age. For us to grant such rights, Club members submit to us the following personal data when completing the questionnaire in their application for Club membership: surname, first name and date of birth of spouse, partner and children under 18 years of age.

The answers to said questionnaire also provide us with the following information in respect of the spouse or partner: their nationality, mobile phone number, email address, name of employer, profession, industry of profession and sports interests.

Data processing for said purposes is necessary under Art. 6(1)(1)(f) GDPR as a way of safeguarding the interests of spouses, partners and children under 18 years of age as well as the interests of the Club member: the data subject has no apparent conflicting interests or conflicting fundamental rights or freedoms.

If no objection is made to the processing of your data, the personal data thus collected by us shall be stored after termination of your membership until expiry of the statutory retention period and then erased, unless taxation rules or provisions of commercial law (under the German Commercial Code, Criminal Code or Fiscal Code) require us to store said data for a longer period; if admission into the Club is declined, your data shall be erased without undue delay.

c) Information on data processing in the context of registration for an event

The information you submit to us by completing a questionnaire to sign up for an event via our website is collected by us and is necessary for the fulfilment of obligations arising from your registration for the event.

The personal data we collect in respect of your registration shall be stored until expiry of the statutory retention period and then erased, unless taxation rules or provisions of commercial law (under the German Commercial Code, Criminal Code or Fiscal Code) require us to store said data for a longer period.

Data processing is necessary for said purposes under Art. 6(1)(1)(b) GDPR.

Your personal data shall generally not be transmitted to third parties for purposes other than those listed below. Your personal data shall be passed on to third parties insofar as this is necessary for the fulfilment of obligations arising from your registration. Third parties may use the disclosed data only for said purposes.

d) Information on data processing when using our website

The following section sets out the way we collect personal data when you use our website. Personal data means all information relating to you personally, e.g. name, address, email addresses, user behaviour.

When you contact us by email, the data you provide (your email address, potentially your name and phone number) shall be stored by us so that we can answer your questions. The data collected in this way shall be erased once it no longer needs to be stored, or else we shall restrict its processing if there is a legal requirement to retain it.

Should we delegate specific functions of our website to external providers or use your data for advertising purposes, the relevant processes are detailed below.

aa) Collection of personal data upon visiting our website

If you use the website for information purposes only, so without registering your name or transmitting information to us in any other way, we collect only the personal data transmitted by your browser to our server. If you wish to view our website, we collect the following data, which we need in order to display our website to you and ensure stability and security (legal authority: Art. 6(1)(1)(f) GDPR):

- IP address
- Date and time of enquiry
- Time zone difference to Greenwich Mean Time (GMT)

- Content of request (specific page)
- Access status/HTTP status code
- Data volume transmitted in each case
- Website from which the request originates
- Browser
- Operating system and its interface
- Language and version of the browser software.

bb) Use of cookies

Our website uses cookies. These are small files that are automatically created by your browser and stored on your device (laptop, tablet, smartphone or suchlike) when you visit our site. Cookies are not detrimental to your device and contain no viruses, Trojan horses or other malware.

The cookie stores information linked to the device used. However, this does not mean that your identity is directly disclosed to us.

The use of cookies is partly intended to make our website easier for you to use. For instance, we use “session cookies” to remember your activities on pages you previously visited on our website. Session cookies are automatically erased after you leave our website.

To optimise user friendliness, we also use temporary cookies, which are stored for a fixed period on your device. If you revisit our website in order to use our services, the website shall automatically recognise you from your previous visit and recall which entries and settings you used so that you do not have to re-enter this information.

We also use cookies to compile statistics on the use of our website and evaluate this data for the purpose of optimising our service to you (see use of Google Analytics). If you revisit our website, these cookies automatically tell us that you have visited us before. Such cookies are automatically erased after a specified period.

The data processed by cookies for said purposes is necessary as a way of safeguarding our legitimate interests and those of third parties in accordance with Art. 6(1)(1)(f) GDPR.

Most browsers automatically accept cookies.

However, you can configure your browser so that no cookies are stored on your computer or a prompt appears before any new cookie is created. The complete deactivation of cookies may however result in you not being able to use all of our website’s functions.

cc) Use of Google Analytics

The website uses Google Analytics, a web analytics service provided by Google Inc. (“Google”). Google Analytics uses cookies, i.e. text files that are stored on your computer to make it possible to analyse your use of the website. The information generated by the cookie concerning your use of this website is generally transmitted to one of Google’s servers in the USA and stored there. However, if the IP anonymisation feature on this website is activated and you are in the European Union or any other state that is party to the Treaty on the European Economic Area, your IP address shall be truncated before transmission. It is only in exceptional cases that the complete IP address shall be transmitted to one of Google’s servers in the USA and truncated there. On behalf of this website’s operator, Google shall use this information to evaluate your use of the website, compile reports on website activity and perform other services for the operator relating to website activity and internet usage.

The IP address transmitted by your browser for the purposes of Google Analytics shall not be associated with any other data held by Google.

You can prevent the storage of cookies by adjusting your browser settings accordingly; please note, however, that such settings may mean you cannot use all the website’s functions to their full extent. You can also prevent Google from receiving and processing logs of data generated by the cookie in respect of your use of the website (incl. your IP address) by downloading and installing the browser plug-in via the following link: <http://tools.google.com/dlpage/gaoptout?hl=en>.

The website uses Google Analytics with the extension `_anonymizeIp()`. This means that IP addresses are further processed only in truncated form so as to prevent identification of the user. Thus, in cases where personal data is collected, there is no way of tracing such data to the user and the personal data is immediately erased.

We use Google Analytics in order to analyse and regularly improve the use of our website. The statistics we obtain enable us to improve our service and make it more interesting for you as a user. For the exceptional cases in which personal data is transferred to the USA, Google complies with the EU-US Privacy Shield: <https://www.privacyshield.gov/EU-US-Framework>. The legal basis for using Google Analytics is Art. 6(1)(1)(f) GDPR.

Information of third-party supplier: Google Dublin, Google Ireland Ltd., Gordon House, Barrow Street, Dublin 4, Ireland, Fax: +353 (1) 436 1001. Terms of use: <http://www.google.com/analytics/terms/gb.html>; data protection overview: <http://www.google.com/intl/en/analytics/learn/privacy.html>; privacy policy: <http://www.google.de/intl/en/policies/privacy>.

dd) Integration of Google Maps

Our website uses the functions of Google Maps. This gives direct access to interactive maps on the website and allows easy use of the map function.

When you visit the website, Google is notified that you have requested the relevant page of our website. The aforementioned data is also transmitted. This happens regardless of whether Google provides a user account through which you logged in or whether no user account exists. If you have logged in to Google, your data is assigned directly to your account. If you do not want said data to be linked to your Google profile, you must log out before activating the button. Google stores your data as user profiles and uses it for the purposes of advertising, market research and/or tailoring the design of its website to demand. One of the main purposes of such an evaluation (even for users who have not logged in) is to present tailored advertisements and inform the social network's other users of your activities on our website. You have the right to object to the formation of these user profiles, though you must contact Google in order to exercise said right.

Further information on the purpose and scope of the collection and processing of data by the plug-in provider is given in the provider's privacy policy. There you will find further information on your associated rights and how you can change your settings to protect your privacy: <http://www.google.de/intl/en/policies/privacy>. Google processes your personal data in the USA too and complies with the EU-US Privacy Shield: <https://www.privacyshield.gov/EU-US-Framework>.

3. Current validity and variations of this privacy policy

This privacy policy is currently valid and was last updated in June 2018.

The further development of our website and the services it provides, as well as changes in the law or official regulation, may necessitate amendments to this privacy policy.

The most recent version of the privacy policy can be viewed and printed from the website at <https://www.ic-b.de/en/privacy-policy.html> at any time.